

University of California, State's 3rd Biggest Employer, Passes \$15 Minimum Wage



Image credit: (Marcus Yam / Los Angeles Times)

By John Wildermuth

Low-end University of California workers and contract employees will be getting a pay raise to \$15 an hour by late 2017, with an initial boost to \$13 on Oct. 1.

"This is the right thing to do for our workers and their families," UC President Janet Napolitano told the university system's regents Wednesday morning. "It is the right thing to do, given the mission and values of our public university. And it is the right thing to do to enhance the university's leadership role."

The pay increase is tentatively expected to cost the university an additional \$14 million a year. UC would be the first university in the country to set a \$15 hourly minimum wage.

Napolitano's announcement received quick support from labor and many Democratic politicians who have been working to boost the state's minimum wage, which is scheduled to rise to \$10 an hour on Jan. 1.

Lt. Gov. Gavin Newsom quickly called on the California State University system to follow suit. "As a trustee -- I am urging @calstate to do the same -- #FightFor15," he wrote in a tweet.

But support for the minimum wage increase was far from unanimous, with Republican legislators arguing that it's hard to justify a major pay increase just months after Napolitano argued that the UC system desperately needed more state money to avoid cutting enrollment and raising tuition.

"This is not Robin Hood, in that the money being spent is not from the rich, it's from students who go deep into debt to invest in their future," Modesto Assemblywoman Kristin Olsen, the GOP leader, said in a statement. "This action will result in even higher costs ... at a time when UC is already struggling to maintain affordability and student access."

Only a handful of UC's 195,000 employees, mostly students working part time in places like residence halls and bookstores, will be getting a raise, said Dianne Klein, a spokeswoman for the UC system.

"About half of our workers are unionized and already make much more than the minimum wage," she said. "We anticipate only about 3,200 employees statewide who work at least 20 hours a week will be affected."

University of California Campuses to Raise Min. Wage -- StartClass

But the new rules, which Napolitano dubbed the Fair Wage/Fair Work plan, also include thousands of contract workers not directly employed by the various schools. Outside workers on construction projects, counter workers at on-campus fast food restaurants and those who sweep up at the various UC hospitals are among those who will have to be paid at least \$15 an hour in 2017.

Continued on page 6

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California Sub-Bid Request Ads

Robert A. Bothman, Inc.

2690 Scott Blvd. • Santa Clara, CA 95050
Phone: (408) 279-2277 • Fax: (408) 279-2286
Stephanie Hunt • shunt@bothman.com

Robert A. Bothman

An Equal Opportunity Employer,
is requesting bids from qualified DBE subcontractors and suppliers for the following trades: Testing & Inspections, Traffic Control, Demolition, Abatement, Rental Equipment, Rebar, Misc. Construction Materials, Structural Steel Framing, Fire Suppression, Electrical, Asphalt Paving, Pavement Markings, Fencing, Railing, Trucking

BART EARTHQUAKE SAFETY PROGRAM FRUITVALE STATION AND COLISEUM STATION

CONTRACT NO. 15PJ-130

Location: Oakland, California

Owner: BART

Bid Date: Tuesday August 11th at 2:00 PM

Bid documents can be viewed at our office or by contacting us for a link to access the plans and specifications.

Please call our office for any assistance with bonding; insurance; obtaining necessary equipment, supplies, materials; lines of credit and/or technical assistance.

Robert A. Bothman, Inc.

2690 Scott Blvd. • Santa Clara, CA 95050
Phone: (408) 279-2277 • Fax: (408) 279-2286
Stephanie Hunt • shunt@bothman.com

Robert A. Bothman

An Equal Opportunity Employer,
is requesting bids from qualified DBE/SBE subcontractors and suppliers for the following trades: Traffic Control, Tree Removal, Concrete/AC Sawcutting, Site Demo, Trucking, Asphalt Paving, Pavement Markings, Rebar, Electrical.

DOWNTOWN SJ & CITY HALL BRT STATIONS

Location: San Jose, California

Owner: Santa Clara Valley Transit Authority

Bid Date: Thursday July 30th at 3:00 PM

Bid documents can be viewed at our office or by contacting us for a link to access the plans and specifications.

Please call our office for any assistance with bonding; insurance; obtaining necessary equipment, supplies, materials; lines of credit and/or technical assistance.



BROSAMER & WALL, INC.

An Equal Opportunity Employer
is requesting quotations from all qualified
DBE

Professional services, sub-contractors and/or material suppliers for the following project:

BART EARTHQUAKE SAFETY PROGRAM AERIAL STRUCTURES

A LINE LAKE MERRITT TO COLISEUM

Contract No. 15PB-120

Bid Closing Date: July 28, 2015 @ 2:00 PM

Brosamer & Wall Inc.

1777 Oakland Blvd, Suite 110 • Walnut Creek, California 94596

PH: 925-932-7900 • FAX: 925-279-2269

Contact: Robert Rosas

PROJECT SCOPE:

The work in this Contract includes but is not limited to structural retrofit of pier foundations, bent caps and infill-walls; demolition of selected existing facilities; shoring for excavation support; falsework, excavation and backfill; clearing and grubbing; drilling and bonding dowels in concrete; drilling and bonding dowels with chemical adhesive; providing concrete reinforcing, cast-in-place concrete, prestressed concrete; installation of elastomeric bumper assemblies between existing pier caps and existing girders; temporary and permanent street lighting and traffic control signals and red light enforcement cameras, temporary traffic handling; construction of drainage facilities and sanitary sewers; protection of utilities, protection of railroad facilities and existing infrastructure and restoration of paving, sidewalks and surface features, including landscaping as described in the Contract Documents. Duration of Project is 530 Calendar Days.

Note: This project includes a Buy America Clause and Owner Controlled Insurance Program (OCIP)

Please contact Robert Rosas @ rrosas@brosamerwall.com to view plans and specifications.

Subcontractors and Suppliers being solicited include but not limited to:

Office Trailers Rental, Construction Staking, Progress Schedule (CPM), Type III Barricade, Temporary Pavement Marking (Paint), Temporary Traffic Stripe (Paint), Channelizer (Surface Mounted), Temporary Signal and Lighting System, P.C.M.S., Temporary Railing (Type K), Temporary Crash Cushion Module, Construction Site Mgmt., Prepare SWPPP, Rain Event Action Plan, Storm Water Annual Report, Temporary Drainage Inlet Protection, Temporary Fiber Roll, Street Sweeping, Temporary Concrete Washout, Temporary Fence (Type ESA), Traffic Control System, Demolition (Fence, Curbs, Sidewalk, Asphalt, etc.), Select Structure Concrete Removal, Contaminated Soil Management, Prestressed Concrete, Elastomeric Bearing Pads, Concrete Reinforcing, Concrete Reinforcing (Foundation), Cast-in-Place Concrete, Cast-in-Place Concrete (Foundation), Drill and Bond Dowels, Drill and Bond Dowels (Chemical Adhesive), Electrical and Fiber Optic Cable Modifications, Temporary Traffic Signal Systems, Traffic Signal System Modifications - City Oakland, Structural Excavation, Structural Backfill, Slope Protection, Hydroseeding and Turf Installation, Shoring and Underpinning for Safeguarding Structures, Excavation Support and Protection (UPRR), Class 2 Aggregate Base, Asphalt Paving, Concrete Paving, Decorative Brick Pavement, Concrete Curbs, Gutters, and Walks, Signage and Pavement Markings, Chain Link Fences and Gates, Planting Irrigation, Planting, Precast Concrete Splash Blocks, Support and Protection of Service Utilities, Storm Drainage Utilities 12" Diameter, 4" Column Drain Outfall, Grounding and Bonding for Traction Power, Temporary Fence, Trucking, Portable Toilets, Concrete Supply and Placement.

Requirements: Brosamer & Wall, Inc. will work with interested subcontractors/suppliers to identify opportunities to break down items into economically feasible packages to facilitate DBE Participation. Brosamer & Wall, Inc. is a union signatory contractor. Subcontractors must possess a current contractor's license, insurance coverage and worker's compensation for the entire length of the contract.

All subcontractors will be required to sign our standard Subcontract Agreement. 100% payment and performance bonds may be required. If you have any questions regarding this project or need assistance in obtaining insurance, bonding, equipment, materials and/or supplies please call (925) 932-7900.

Plans and specifications can be viewed at our office located at 1777 Oakland Blvd Suite 110, Walnut Creek, Ca. 94596 at the Public Works Department Contra Costa. We will try to make plans electronically. Brosamer & Wall INC., intends to work cooperatively with all qualified firms seeking work on this project. If you are interested in submitting a subcontractor bid for this project, please call us at 925-932-7900 or fax us your quote at 925-279-2269. Should you have any questions regarding this bid, you may contact Robert Rosas. B&W, INC., IS AN EQUAL OPPORTUNITY EMPLOYER.

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California Sub-Bid Request Ads

REYES CONSTRUCTION, INC.

State License Number 507561
 1383 South Signal Drive, Pomona, CA 91766
 Phone: 909-622-2259 • Fax: 909-622-3053
 Contact: Estimating • Mon-Fri 8am-5pm

REQUESTING SUB & SUPPLIER BIDS
 From All Qualified *Disadvantaged Business Enterprises (DBE)* Subcontractors/
 Sub-consultants/Suppliers/Vendors
 registered as a DBE for:

La Palma Recharge Basin
Contract No. LPRB-2015-1
Owner: Orange County Water District

Reyes Construction is requesting bids for:

SUBCONTRACTORS: Traffic Control, SWPPP, Surveying, Shoring, Dewatering, Earthwork, Structural Excavation & Backfill, Trucking, Wet Utilities, Monitoring Well, Minor Concrete Structure, Structural Concrete, Reinforcing Steel, Structural Steel, Masonry, Roofing, Doors, HVAC, Mechanical, Fiber Optics, Cathodic Protection, Electrical, instrumentation & Controls, Guardrail, Fencing, Paint & Coating, Landscaping.

SUPPLIERS: Traffic Control Material & Equipment, BMP Materials, Steel Pipe, Waterworks Material, Ready Mix Concrete, PVC Pipe & Fittings, Misc. Metals, Precast Catch Basin, Sluice Gates, Reinforced Concrete Pipe (RCP), Vertical Turbine Pump, Aggregate, Rip Rap, Misc. Concrete Materials & Supplies, Valves, Meters.

BID DATE: August 27, 2015 @ 2:00 PM

Assistance will be available for obtaining Bonds, Lines of Credit, and/or Insurance, necessary equipment, supplies, materials or related assistance services.

Plans and Specifications can be viewed online at no additional cost at

- 1.) <http://www.bidmail.com/Sublogin.aspx>
 (To request an invite please email estimating@reyesconstruction.com)
 - 2.) Via email by requesting to estimating@reyesconstruction.com
 - 3.) Ocwplanroom.com – registration required
- Please fax quotes to: 909.622.3053

Parsons

100 West Walnut Street • Pasadena, CA 91124
 Phone: 626-440-2000 • Fax: 626-440-2630
 Contact: Leonor Deguchy
leonor.deguchy@parsons.com

Seeking Qualified MBE, DVBE, DBE, WBE, City of San Diego ELBE, SLBE Subcontractors

Request for Proposal For
Construction Management Services for
City of San Diego
Construction Management Services for
Miramar Clearwell Improvements
For the Public Works Department
Contract No. H156522
Location San Diego, CA
Bid Date: August 7, 2015 @ 4:00 PM

Trades: 236210 Industrial Building Construction; 237110 Water and Sewer Line and Related Structures; 541330 Engineering Services; 541350 Building Inspection Services; 541360 Geophysical Surveying and Mapping Services; 541370 Surveying and Mapping (except Geophysical) 541611 Administrative Management and General Management Consulting Services; 541618 Other Management Consulting Services; 541690 Other Scientific and Technical Consulting Services (Paleontology)

Interested companies should email a brief statement of qualifications to leonor.deguchy@parsons.com. We will assist interested firms in obtaining bonds, lines of credit and/or insurance if necessary.

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McGuire and Hester

9009 Railroad Avenue • Oakland, CA 94603
 Phone: (510) 632-7676 • Fax: (510) 562-5209
 Contact: Kevin Exberger

Sub Bids Requested From Qualified LBE Subcontractors & Suppliers for
City of San Leandro

Siempre Verde Park Rehabilitation Project
Project No. 2015.0270
Location: San Leandro, CA
Bid Date: August 3, 2015 @ 3:00 PM

McGuire and Hester is seeking qualified subcontractors in the following trades: court surfacing; trucking; waterproofing; tree demolition; electrical; fencing; masonry; misc. metals; play equipment installation; restroom building; safety surfacing; sandblasting; surveying; and well work.

We will pay up to and including one and one-half percent (1-1/2%) of your bonding cost. Certification assistance is available, as well as viewing plans and specs.

Contact: Jason Hoorn • Jason@goldridgercd.org

Gold Ridge RCD

2776 Sullivan Rd • Sebastopol, CA 95472
 Phone: 707-823-5244 • Fax: 707-823-5243

The Gold Ridge Resource Conservation District is seeking Minority— and Women—Owned Business Enterprises for the following project:

Salmon Creek Dairy Water Conservation Project
Location: Bodega, Sonoma County, CA
Construction Timeframe (approximate):
September 7 — Oct 15; Construction
is expected to take 4-5 weeks, exact timing within the allowed timeframe will depend on contractor's schedule.

Project Scope:

The project will eliminate a dry season water diversion on the mainstem of Salmon Creek. Proposed project will build a pond to store rain water harvested from the barns and buildings on the dairy facility. The scope of work includes all equipment, labor and specified materials to complete the following:

- Site preparation work, including clearing and grubbing, and trenching;
- Grading, including the excavation, fill, and compaction of soil for the enlargement of an existing embankment pond;
- Installation of a floating pond cover;
- Installation of water catchment and conveyance components, including roof gutters, downspouts, trenching, and piping;
- Installation of water distribution components, including pumps, piping, trenching and filtration;
- Erosion control measures.

Full Request for Bids available at:
www.goldridgercd.org

Specific trades/licenses requested:
 General Contractor (A or B)

THIS IS A PREVAILING WAGE PROJECT.

Certification of insurance for General Liability and Workers' Compensation are required.

Letters of Intent required by 5 PM, Friday, July 31, 2015 to attend mandatory bid tour at 10 AM, Monday, August 3, 2015. Bids are due by 5 PM on Monday, August 17th, 2015. See full RFB for more details.

Jacobs Engineering Group Inc.

160 Spear Street, 12th Floor • San Francisco, CA 94105
 Contact: Kris Benson • 510-761-6581
 Email: sfpuc.mittunnel@jacobs.com
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Sub-Bids Requested From Qualified MBE, DBE, WBE, SF LBE Subcontractors and Suppliers
Agreement No. CS-249 Planning and Design Services Mountain Tunnel Improvements
Location: Moccasin, CA
Bid Date: 8/4/15

AE003 – Civil Engineering; AE015 – Surveying (Land & Aerial); AE020 – Water Resources Engineering; PS045 – Hazardous Waste and Remediation Services; PS047 – Laboratory Services (Materials Testing).

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California Sub-Bid Request Ads

Northwest Pipe Company

1101 California Avenue, Suite 100, Corona, CA 92881
Phone: 714-965-2305 • FAX: 714-964-5503

REQUESTING BIDS FROM
DBE/MBE/WBE and OBE (Other)
Subcontractors and Suppliers for:

**Project: Welded Steel Pipe and
Appurtenances For City Trunk Line South Unit 3**
Project Owner:

Los Angeles Department of Water & Power
Bid Date: 8/19/2015@2:00 PM

(Please respond at least 48 hours prior to bid date)

Requesting Quotes for the following: Trucking (Freight), Nuts, Bolts and Gaskets, Flanges, Mechanical Couplings, Small Diameter Buyout Pipe & Fittings, Bulkheads, Linings and Coatings, Hardware and Machined Parts

Please submit bids prior to bid date and include any certification you may have. Items can be broken down and delivery schedules can be accommodated to facilitate maximum participation. Northwest Pipe Company will assist with Bonding, Insurance, Materials and/or line of credit to all qualified respondents if necessary. Northwest Pipe Company does not discriminate on the basis of race, gender, religion, national origin, ethnicity, sexual orientation, age or disability in the solicitation, selection, hiring or treatment of subcontractors, vendors or suppliers.

Specifications can be obtained at no charge from Northwest Pipe Company via email.

For technical questions or assistance, please contact **Michael DeMascio** at **714.965.2305**,
Fax: **714.964.5503** or
email: **MDeMascio@nwpipe.com**

Granite Rock Company

120 Granite Rock Way, San Jose, CA 95136
Phone (408) 574-1400 Fax (408) 365-9548
Contact: Paul Brizzolara
Email: estimating@graniterock.com
We Are An Equal Opportunity Employer

REQUESTING SUB-QUOTES FROM
QUALIFIED SBE SUBCONTRACTORS/
SUPPLIERS/TRUCKERS FOR:

**Downtown San Jose and City Hall BRT
Stations Contract**
Contract No.: C837 (15156)
Owner: Santa Clara VTA
Engineers' Estimate: \$1,200,000.
BID DATE: July 30, 2015 @ 3:00 PM

Items of work include but are not limited to:
**Electrical, Striping, Construction Area Signs,
Minor Concrete, Clearing, Grubbing, Trucking,
Slurry Seal and Traffic Control.**

Granite Rock Company 'Graniterock' is signatory to Operating Engineers, Laborers, Teamsters, Carpenters and Cement Masons unions. 100% performance and payment bonds will be required from a qualified surety company for the full amount of the subcontract price. Bonding assistance is available. Graniterock will pay bond premium up to 1.5%. In addition to bonding assistance, subcontractors are encouraged to contact Graniterock Estimating with questions regarding obtaining lines of credit, insurance, equipment, materials and/or supplies, or with any questions you may have. Subcontractors must possess a current contractor's license, insurance and worker's compensation coverage. Subcontractors will be required to enter into our standard contract. Graniterock intends to work cooperatively with all qualified firms seeking work on this project.

Pacific States Environmental Contractors, Inc.

CAL LIC. NO. 723241
11555 Dublin Boulevard • Dublin, CA 94568-2909
Phone: (925) 803-4333 • FAX: (925) 803-4334
ESTIMATOR: Pete Timmerman
EMAIL: ptimmerman@pacificstates.net
An Equal Opportunity Employer

Pacific States Environmental Contractors, Inc. (PSEC) is preparing a bid as a Prime Contractor for the project listed below:

**Canoas Creek Rodent Damage
Repair Project, San Jose CA**
Project No. 30114002

Owner:

Santa Clara Valley Water District
5750 Almaden Expressway
San Jose, CA 95118

BID DATE: August 3, 2015 @ 2:00 PM

We hereby encourage responsible participation of Small and Micro Business Enterprises (SBE/MB) and solicit their subcontractor or materials and/or suppliers and trucking quotation for the following types of work including but not limited to:

**Surveying, Hydroseeding,
Compaction Testing, Well Destruction,
Water Diversion, Soil Testing,
Geotechnical, Fencing, Biologist,
and Saw Cutting**

At our discretion, 100% Payment and 100% Performance bonds may be required as a subcontract condition. Please call if you need assistance in obtaining bonding, insurance, equipment, materials and/or supplies for this project.

This will be a PREVAILING WAGE JOB.

Plans and specifications may be reviewed at our office located at 11555 Dublin Boulevard, Dublin, CA, or an electronic version is free, transferred via file transfer protocol (FTP) Site. Request Forms and information online by emailing scvwdplanroom@valleywater.org

PSEC is willing to breakout any portion of work to encourage Small and Micro Business Enterprises (SBE/MB) and solicit their subcontractor or materials and/or suppliers and trucking quotation. If you require any assistance, please contact the Estimator, Pete Timmerman email him at ptimmerman@pacificstates.net or call (925) 803-4333 and bids may be faxed to us at (925) 803-4334. We are an equal opportunity employer.

CLARK CONSTRUCTION



(An Equal Opportunity Employer)

is seeking subcontractors to participate in a prequalification process where sub-trade RFQs can be downloaded at [link](#). Clark Construction Group and San Francisco Public Works will prequalify trade subcontractors that would receive an invitation to bid The Office of the Chief Medical Examiner project.

Currently pre-qualifying for Doors, Frames and Hardware; Over Head Coiling Doors, Smoke Containment Doors, Tile, Window Treatments, and Division 10 Specialties.

• RFQ Due Date, August 20th, 2015

A Pre-Qualification conference will be held at the Contractors Assistance Center, located at 5 Thomas Mellon Cir, San Francisco CA, 94134, on **July 31st, 2015 1:30pm**

Documents Can be Downloaded at:

<https://clarkconstruction.sharefile.com/download.aspx?id=s235b560c8214f0d8>

Clark Construction Group-California, LP

Contractor License #839892

180 Howard Street, Suite 1200, San Francisco, CA 94105

Phone: 415/767/7000 Fax: 415/767/7099

Contact: Hector Torrez - hector.torrez@clarkconstruction.com
Anna Severt - anna.severt@clarkconstruction.com



California Sub-Bid Request Ads

DeSilva Gates Construction

11555 Dublin Boulevard • P.O. Box 2909
 Dublin, CA 94568-2909
 (925) 829-9220 / FAX (925) 803-4263
 Estimator: Matt Mascaro
 Website: www.desilvagates.com

An Equal Opportunity Employer

DeSilva Gates Construction, L.P. is soliciting for UDBEs for the following project:

CONSTRUCTION ON STATE HIGHWAY IN ALAMEDA COUNTY IN AND NEAR LIVERMORE FROM 1.0 MILE EAST OF NORTH FLYNN ROAD TO GREENVILLE ROAD UNDERCROSSING ROUTE 580, Contract No. 04-4A07U4, Federal Aid Project ACIM-580-1(051)E, Job No. 912-110

OWNER:

STATE OF CALIFORNIA
 DEPARTMENT OF TRANSPORTATION
 1727 30th Street, Bidder's Exchange, MS 26,
 Sacramento, CA 95816

BID DATE: JULY 28, 2015 @ 2:00 P.M.

We hereby encourage responsible participation of local Underutilized Disadvantaged Business Enterprises, and solicit their subcontractor or materials and/or suppliers quotation for the following types of work including but not limited to:

Trucking: Haul HMA Material in Double Bottoms to jobsite from Vulcan Materials (Pleasanton). Approximately 24,000 tons will hauled at night during August and September 2015. Approximately 4,000 tons will be hauled during the day in December 2015.

100% Performance and Payment Bonds may be required for full amounts of the subcontract price. Surety company will have to be approved by DeSilva Gates Construction. DeSilva Gates Construction will pay bond premium up to 2%. Subcontractors must possess current insurance and worker's compensation coverage meeting DeSilva Gates Construction's requirements. Please call if you need assistance in obtaining bonding, insurance, equipment, materials and/or supplies. Plans and specifications are available for review at our Dublin office.

DeSilva Gates Construction

11555 Dublin Boulevard • P.O. Box 2909
 Dublin, CA 94568-2909
 (925) 829-9220 / FAX (925) 803-4263
 Estimator: Victor Le
 Website: www.desilvagates.com

An Equal Opportunity Employer

DeSilva Gates Construction, L.P. is soliciting for SBE for the following project:

Montague Expressway and South Milpitas Boulevard Improvements, Contract No. C640 (15014)

OWNER:

SANTA CLARA VALLEY
 TRANSPORTATION AUTHORITY
 1436 California Circle, Conference Room 101,
 1st Floor, Milpitas, California 95035

BID DATE: August 5th, 2015 @ 10 A.M.

We hereby encourage responsible participation of local Small Business Enterprises, and solicit their subcontractor or materials and/or suppliers quotation for the following types of work including but not limited to:

Bridge, Structural Concrete, Channel Lining, Construction Area Sign, Clearing & Grubbing / Demolition, Electrical, Erosion Control, Fencing, Hazardous Material, Keystone Wall, Landscaping / Irrigation, Minor Concrete, Minor Concrete Structure, Micro-Surfacing (Type II), Railroad Track Removal, Roadside Signs & Markers, Sign Structure, Striping, Survey Monument, Survey/Staking, SWPPP Prep, Construction Site Management, Temporary Erosion Control, Underground, Trucking, Water Trucks, Street Sweeping, Class 2 Aggregate Base Material, Hot Mix Asphalt (Type A) Material

100% Performance and Payment Bonds may be required for full amounts of the subcontract price. Surety company will have to be approved by DeSilva Gates Construction. DeSilva Gates Construction will pay bond premium up to 2%. Subcontractors must possess current insurance and worker's compensation coverage meeting DeSilva Gates Construction's requirements. Please call if you need assistance in obtaining bonding, insurance, equipment, materials and/or supplies. Plans and specifications are available for review at our Dublin office.

DeSilva Gates Construction

11555 Dublin Boulevard • P.O. Box 2909
 Dublin, CA 94568-2909
 (925) 829-9220 / FAX (925) 803-4263
 Estimator: STEVE LIPPIS
 Website: www.desilvagates.com

An Equal Opportunity Employer

DeSilva Gates Construction, L.P. is soliciting for DBE for the following project:

**VILLAGE PARKWAY EXTENSION PROJECT
 City Work Order No. 15024**

OWNER:

CITY OF WEST SACRAMENTO
 Director of Public Works, 1110 West Capitol Avenue,
 1st Floor, West Sacramento, CA 95691

BID DATE: August 4, 2015 @ 2:00 P.M.

We hereby encourage responsible participation of local Disadvantaged Business Enterprises, and solicit their subcontractor or materials and/or suppliers quotation for the following types of work including but not limited to:

AC DIKE, BUS SHELTERS, CLEARING AND GRUBBING/DEMOLITION, CONSTRUCTION AREA SIGNS, ELECTRICAL, EROSION CONTROL, LANDSCAPING, MINOR CONCRETE, MINOR CONCRETE STRUCTURE, MISC. IRON AND STEEL (TRELLIS), ROADSIDE SIGNS, SLURRY SEAL, STAMPED/TEXTURED PAVING, STRIPING, SWPPP/PREPARE WATER POLLUTION CONTROL PLAN, UNDERGROUND, TRUCKING, WATER TRUCKS, STREET SWEEPING, CLASS 2 AGGREGATE BASE MATERIAL, HOT MIX ASPHALT (TYPE B) MATERIAL.

100% Performance and Payment Bonds may be required for full amounts of the subcontract price. Surety company will have to be approved by DeSilva Gates Construction. DeSilva Gates Construction will pay bond premium up to 2%. Subcontractors must possess current insurance and worker's compensation coverage meeting DeSilva Gates Construction's requirements. Please call if you need assistance in obtaining bonding, insurance, equipment, materials and/or supplies. Plans and specifications are available for review at our Dublin office.

Senate Transport Bill Clears One Hurdle, But More Lie Ahead

By Tom Ichniowski

A multi-year highway-transit measure stayed alive in the Senate as lawmakers voted to proceed with the bill.

The legislation, the product of a bipartisan deal between Senate Majority Leader Mitch McConnell (R-Ky.) and the Environment and Public Works Committee's top Democrat, Barbara Boxer (Calif.), would authorize federal highway and transit programs for six years. But it only includes three years

of guaranteed funding. The procedural measure was approved late on July 22 by a 62-36 tally, winning slightly more than the 60 votes needed.

That action allows the Senate to start debate on the transportation measure and begin to consider amendments, which could be a lengthy process.

The vote marked a positive turn in the bill's fortunes. One day earlier, the Senate rejected the same vote to close off debate on the legislation.

That earlier vote took place just several hours after McConnell and Boxer announced their agreement. Senate Democrats, and some Republicans,

objected to taking up the bill without having had a chance to read the details contained in its 1,030 pages.

A cost estimate for the new package wasn't immediately available. But its highway title appeared to be about \$270 billion, its transit authorizations approximately \$59 billion and its highway-safety section about \$4.5 billion.

But the actual guaranteed funding was less than half of those amounts, because the last three years' authorizations in each title were larger than the first

■ Continued on page 8

California Sub-Bid Request Ads

Sub-Bids Requested from qualified DBE Subcontractors and Suppliers For:

CIVIC CENTER WASTEWATER TREATMENT FACILITY – PHASE I

SPEC. NO. 2036

Owner: City of Malibu

Location: Malibu, CA

Bid Date: August 27, 2015 @ 3:30 P.M.

J.F. Shea Construction, Inc.

667 Brea Canyon Road, Suite 30 • Walnut, CA 91788-0489

Phone: (909) 595-4397 • Fax: (909) 444-4268

Contact: Lori Olivas, lori.olivas@jfshea.com

J.F. Shea Construction, Inc. is soliciting your participation in the preparation of this bid. We are particularly interested in bids from subcontractors/suppliers for the following work items:

Demolition, Dewatering, Pilot Tube Guided Pipe Ramming, Pilot Tube Guided Auger Boring, AC Paving, Fencing, Landscaping, Reinforcing Steel, Ready-Mix Concrete, Precast Concrete Manholes, Masonry, Structural Steel, Steel Roof Deck, Miscellaneous Metals, Waterproofing, Insulation, Concrete Roofing Tiles, Sheet Metal, Tubular Skylights, Sealants, Metal Doors/Frames/Hardware, Overhead Coiling Doors, Aluminum Storefront and Windows, Glazing, Metal Support Systems, Lath & Plaster, Drywall, Ceramic Tile, Acoustical Ceilings, Resilient Flooring, PVC Liner, Painting & Coatings, ID Devices, Fire Extinguishers, Toilet Accessories, Equipment, Casework & Plastic Laminate Counter Tops, Metal Building Systems, FRP Fabrications, Hoists & Cranes, Cathodic Protection, Electrical and Instrumentation

Plans and Specifications are available from: City of Malibu, Public Works Department, 23825 Stuart Ranch Road, Malibu, CA 90265, Phone: (310) 456-2489, \$300, \$350 if mailed. Or you may email your request for a free download to katie.desmith@jfshea.com. Plans may also be viewed at the Dodge Plan Rooms or at our Walnut Office.

J.F. Shea Construction, Inc. is an equal opportunity employer and intends to negotiate in good faith with interested DBE firms and intends to utilize the lowest responsive bidder. J.F. Shea expects potential subcontractors to be bondable. J.F. Shea will pay for up to 1% for subcontractor bond costs. Subcontractors and Suppliers are expected to bid per plans and specifications, including requirements for warranties. Standard manufacturer's warranties, if not in conformance with owner's specifications, will not be accepted.

O.C. Jones & Sons, Inc.

1520 Fourth Street • Berkeley, CA 94710 • Phone: 510-526-3424 • FAX: 510-526-0990

Contact: Jean Sicard • An Equal Opportunity Employer

REQUEST FOR SBE SUBCONTRACTORS AND SUPPLIERS FOR:

Montague Expressway & South Milpitas Blvd Improvements

Contract C640 (15014)

Santa Clara Valley Transit Authority

BID DATE: August 5, 2015 @ 2:00 PM

We are soliciting quotes for (including but not limited to):

Trucking, Construction Staking, Flagging, Quality Assurance Program, SWPPP, Erosion Control, Fencing, Abandon Culvert, Sand Backfill, Clearing & Grubbing, Develop Water Supply, Planting & Irrigation, Import Topsoil, Bio Retention Basin, Eccentric Storm Manhole, Storm Drain Inlet, Sign Structure, Roadside Signs, Concrete Pipe, Rock Slope Protection, Minor Concrete, Detectable Warning Surface, Misc. Iron & Steel, Survey Monument, Object Marker, Striping & Marking, Painted Curb, Signal & Lighting, Fire Hydrant Assembly, Underground, Sanitary Sewer Pipe, Construction Survey, Portable Changeable Message Sign, Type II Barricade, Type III Barricade, Dewatering, Vibration Monitoring, Abandon Pipeline, Adjust Utilities, Bridge Removal, Cold Plane AC, Water-Filled Cofferdam, Structure Excavation, Imported Borrow, Structure Backfill, Pervious Material Backfill, Furnish Pile, Prestressing Cast-in-Place Concrete, Structural Concrete-Bridge, Structural Concrete-Retaining Wall, Structural Concrete-Approach Slab, Fractured Fin Texture, Keystone Concrete Retaining Wall, Fire Department Connection, Copper Pipe, Steel Pipe Casing, Minor Concrete, Install Monument Survey, Concrete Barrier, Demolish Buildings, Haz Dirt Disposal, Micro Surfacing Type II, Tree Filters, Joint Trench, Traffic Communication and Construction Materials

100% Performance & Payment Bonds may be required. Worker's Compensation Waiver of Subrogation required. Please call OCJ for assistance with bonding, insurance, necessary equipment, material and/or supplies. OCJ is willing to breakout any portion of work to encourage SBE Participation. Plans & Specs are available for viewing at our office or on the VTA's website.

University of California

■ Continued from page 1

The new wage rules "will have a far greater impact with our contract workers," Klein said. "We're also toughening our wage controls and safeguards to make sure those contract workers are properly paid" by their employers.

The wide range of people and companies doing contract work for the university system means the new minimum wage will extend deep into communities across California, to the dismay of many in the business community. The California Chamber of Commerce, for example, has opposed efforts to boost the minimum wage in the state, arguing it will make the state less competitive in its efforts to attract, retain or expand businesses.

"The university should be teaching engineering, not spending student dollars to practice social engineering by limiting who campuses can do business with," Olsen, the Republican Assembly leader, said in her statement.

Napolitano's announcement about the state's third-largest employer will provide a huge push to the growing effort to boost the pay for California's lowest-paid workers. San Francisco, for example, already has agreed to increase the \$12.25 minimum hourly wage to \$15 on July 1, 2018, and Mountain View also is looking at a \$15 minimum by 2018.

In Los Angeles, the City Council voted in May to raise the city's hourly minimum to \$15 by 2020, but a workers' group has plans to circulate a ballot initiative that would increase it immediately.

The \$15 minimum wage has become a rallying cry for labor groups, who argue that workers can't live on anything less in much of the country. But that's a huge jump when the federal minimum wage is \$7.25 an hour and hasn't risen since 2009.

In California, the hourly minimum now is scheduled to rise from the current \$9 to \$10 on Jan. 1, but SB3, a bill authored by state Sen. Mark Leno of San Francisco and co-sponsored by San Francisco Assemblyman Phil Ting, calls for an \$11 minimum in 2016, rising to \$13 in 2017. The bill is making its way through the Legislature.

"I applaud UC for a long overdue increase in the minimum wage for its hardest working and lowest-paid workers," Ting said in a statement.

There is no guarantee Gov. Jerry Brown will sign Leno's bill if it makes its way to his desk. In 2013, Brown agreed to increase the minimum wage to \$10 only if the change didn't take effect until 2016.

Source: (c)2015 the San Francisco Chronicle

California Sub-Bid Request Ads

ATKINSON CONTRACTORS, LP

Requests

Sub-bids from All Qualified & Certified DBE Subcontractors/Suppliers for:

Caltrans Contract No. 08-3555V4

Construction on Rte 15 in San Bernardino County in Victorville

from 0.5 Mile North of Mojave Drive to 1.5 Mile North of Stoddard Wells Road Overcrossing

Bids Wednesday, August 5, 2015

Description of Work and Material Supply (but not limited to):

Aggregate Base, Architectural Treatment, Asphalt Paving, Biologist, Clear & Grub, Concrete Barrier, Concrete Paving, Construction Area Signs, Demolition, Drainage, Earthwork, Drilled Piling, Driven Piling, Electrical, Environmental Services, Erosion Control, Fencing & Railing, Flatwork, Guardrail, Imported Borrow, Irrigation, Joint Seal, Landscaping, Pavement Marking, Maintenance of Traffic, Minor Concrete, Misc Iron & Steel, Overhead Sign Structures, Painting, Pipe Supply, Precast Prestressed Concrete Girders, Rebar, Retaining Wall, Road Barrier, Roadway Joint Seal, Roadway Sign, Rock Slope Protection, Sewer, Shotcrete, Signal and Lighting, Soil Nail Wall, Soundwall (Masonry Block), Street Sweeping, Structural Concrete, Structural Steel, Survey, SWPPP, Traffic Control System, Traffic Monitoring Stations, Trucking, Wireless Vehicle Detection System (Refer to project specs for complete bid item list). **This project has a 12% DBE Goal.**

Atkinson Contractors, LP

18201 Von Karman Ave, Suite 800. Irvine, CA 92612

socal.esteeming@atkn.com

Phone: 949-855-9755 / 949-382-7145 • Fax: 949-855-9923 / 949-553-0252

Contact: Andrew Nelson

Atkinson is a union contractor and an Equal Opportunity Employer. 100% Performance & Payment Bonds from an approved surety company will be required for subcontractors greater than \$100,000. Atkinson will pay the cost of bonds up to 1.5%. Atkinson will assist in obtaining necessary equipment, supplies, materials or related services. We will split items of work (refer to project specs for full list of bid items) and provide assistance for bonding, LOC and insurance where needed. Subcontractors will be expected to sign Atkinson's standard subcontract and to comply with our company's standard insurance requirements which include a waiver of subrogation. Subcontractors must provide contractor's license number and Department of Industrial Relations (DIR) registration number with their quote.

TO DOWNLOAD PLANS, SPECS AND SUPPLEMENTAL INFORMATION:

Please go to http://www.dot.ca.gov/hq/esc/oe/project_ads_addenda/08/08-3555V4/

Granite Rock Company

120 Granite Rock Way, San Jose, CA 95136 • Phone (408) 574-1400 Fax (408) 365-9548

Contact: Paul Brizzolara

Email: esteeming@graniterock.com

We Are An Equal Opportunity Employer

REQUESTING SUB-QUOTES FROM QUALIFIED SBE SUBCONTRACTORS/SUPPLIERS/TRUCKERS FOR:

Downtown San Jose and City Hall BRT Stations Contract

Contract No.: C837 (15156)

Owner: Santa Clara VTA

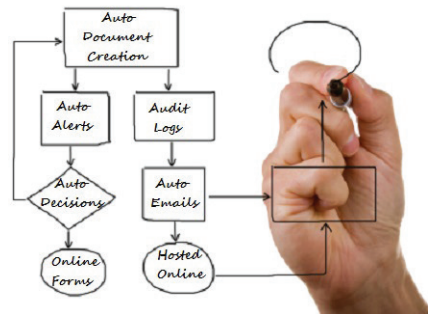
Engineers' Estimate: \$1,200,000.

BID DATE: July 30, 2015 @ 3:00 PM

Items of work include but are not limited to: Electrical, Striping, Construction Area Signs, Minor Concrete, Clearing, Grubbing, Trucking, Slurry Seal and Traffic Control.

Granite Rock Company 'Graniterock' is signatory to Operating Engineers, Laborers, Teamsters, Carpenters and Cement Masons unions. 100% performance and payment bonds will be required from a qualified surety company for the full amount of the subcontract price. Bonding assistance is available. Graniterock will pay bond premium up to 1.5%. In addition to bonding assistance, subcontractors are encouraged to contact Graniterock Estimating with questions regarding obtaining lines of credit, insurance, equipment, materials and/or supplies, or with any questions you may have. Subcontractors must possess a current contractor's license, insurance and worker's compensation coverage. Subcontractors will be required to enter into our standard contract. Graniterock intends to work cooperatively with all qualified firms seeking work on this project.

7 Tedious Office Tasks You Can and Should Automate



Why work harder when you can work smarter instead?

Several office tasks are perfect candidates to automate -- without sacrificing the well being of your business.

In fact, some of these tasks not only save time, but also can actually be done better through automation. Automation makes it less likely that (a) you'll forget; (b) tasks will fall through the cracks if an employee leaves; (c) mistakes will occur through repetitive entry of information.

Here are seven tasks that you can and probably should consider automating to get things done faster and more reliably:

1. Paying Bills

Instead of spending your limited time paying bills each month, use a service like Bill.com to manage all of your payments.

The service works with any bank and even integrates with Xero and Quickbooks. You won't have to go cut checks or manually enter them into your accounting system. You can manage all of those payments online in one place. Bill.com claims that it can cut users' bill-paying time in half.

Or, just check directly with your bank. Many now offer bill payment services, sometimes at no extra charge.

2. Delegating Customer Support Issues

Handling customer communications via email can become a nightmare as your business and the volume grows. Instead of letting one employee's inbox get buried in messages, while other members of your team are in the dark, employ a ticketing system or online help desk like Groove or FreshDesk.

Help desk solutions provide a central place to access customer issues and communicate. Set up a contact form on your website, and route communications by type to central inboxes, where assigned individuals on your team can answer them. These solutions also help you create a knowledgebase of commonly asked questions. This becomes a self-serve portal for customers, eliminating the need to answer many questions individually.

California Sub-Bid Request Ads

PROJECT: Widen I-15 08-3555V4

Project ID# 081400086

Victorville, CA

****THIS PROJECT HAS A 12% DBE GOAL****

BID DATE: AUGUST 05, 2015 - BID TIME: 2:00 P.M.

Please respond by 5:00 p.m., August 4, 2015

We are seeking quotes from CERTIFIED DBE including, but not limited to, the following work items: construction area signs, traffic control, coldplane asphalt concrete, remove bridge items, clear & grub, roadway excavation, structure excavation, structure backfill, ditches excavation, embankment construction, imported borrow, highway planting, hydroseeding, erosion control, irrigation system, aggregate base, lean concrete base, tack coat, asphalt concrete, place asphalt concrete dike & misc., PCC pavement joints, furnish & drive piling, CIDH, minor concrete structure, concrete bridge deck overlay, drill & bond, furnish precast, erect precast concrete, sound wall (masonry block-concrete), reinforcing steel, air-blown mortar, sign structure, roadside sign, alternative pipe culvert, reinforced concrete pipe, jacked reinforced concrete pipe, corrugated metal pipe (CSP), rock slope protection, concrete curb & sidewalk, misc iron & steel frame, cover & grate, misc bridge metal, fencing, object marker, metal beam guard railing, metal railing, concrete barrier, thermoplastic traffic stripe & marking, painted traffic stripe & marking, pavement marking, signal & lighting, traffic count station, soil nail, prepare & stain concrete, & trucking.

Coffman Specialties, Inc. is signatory to Operating Engineers, Laborers, Teamsters, Cement Masons and Carpenters unions. Quotations must be valid for the same duration as specified by the Owner for contract award. Insurance and 100% Payment & Performance Bonds will be required, and will pay up to 1.5% for the cost of the bond. Waiver of Subrogation will be required. We will provide assistance/advice with obtaining Bonds/Insurance/Credit/Equipment. Subcontractors must provide contractor's license number and Department of Industrial Relations (DIR) registration number with their quote. Plans and specs are available at no cost to interested DBE firms from the Caltrans website using the Project ID # 081400086/ 08-3555V4 and/or our San Diego Office. We are an EOE & seriously intend to negotiate with qualified firms.

If you have any questions, Please contact Marty Keane: Phone 858-536-3100, Fax 858-586-0164 or email estimating@coffmanspecialties.com.

Non-DBE Subs/Suppliers: Indicate 2nd tier participation offered on your quotation as it will be evaluated with your price. For any bid proposal submitted on or after March 1, 2015 and any contract for public work entered into on or after April 1, 2015, the following registration requirements apply: Every Subcontractor is required to be registered to perform public work pursuant to Section 1725.5 of the Public Contract Code. No Contractor or Subcontractor shall be qualified to bid on, be listed in a bid proposal pursuant to Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, unless currently registered to perform public work pursuant to Section 1725.5. No bid shall be accepted nor any subcontract entered into without proof of the Subcontractor's current registration to perform public work pursuant to Section 1725.5. If used in our Bid, Coffman Specialties requires this proof be submitted w/in 24 hours of Bid Date.



9685 Via Excelencia, Ste 200 • San Diego, CA 92126
Phone: (858) 536-3100 • Fax: (858) 586-0164
e-mail inquiries to: estimating@coffmanspecialties.com

McGuire and Hester

9009 Railroad Avenue • Oakland, CA 94603 • Phone: (510) 632-7676 • Fax: (510) 562-5209

Contact: Dave Koerber

An Equal Opportunity Employer

Sub Bids Requested From Qualified DBE Subcontractors & Suppliers for

County of Solano

Vacaville-Dixon Bicycle Route Phase 5B

Location: Vacaville, CA

Project No. CML-5923(110)

Bid Date: August 4, 2015 @ 2:00 PM

McGuire and Hester is seeking qualified subcontractors in the following trades: trucking; construction area signs; clearing/grubbing; cold plane AC; concrete; striping & signage; and paving fabric. We will pay up to and including one and one-half percent (1-1/2%) of your bonding cost. Certification assistance is available, as well as viewing plans and specs.

Senate Transport Bill Clears One Hurdle

Continued from page 5

three. The July 22 vote was a positive step for the measure. But if the bill's proponents prevail, they still face a tough path ahead and a tight deadline.

Possible amendments include a likely proposal to reauthorize the Export-Import Bank. The bank's charter expired on June 30, and it has been unable to approve any new loans since then.

If the Senate does approve the highway-transit measure, it would then go to the House, which on July 13 had passed a new extension running only through Dec. 18.

There have been 33 other stopgaps over the past several years, making it difficult for state highway agencies to launch major multi-year projects and for construction firms to get those contracts.

The House legislation includes \$8.1 billion in new revenue, enough to keep the struggling Highway Trust Fund in the black through December.

If Congress fails to pass a further authorization by July 31, the Dept. of Transportation has said it would have to furlough workers and would be unable to obligate new funds for highway projects.

McConnell said on July 21 that he believed the House would consider the measure. But Minority Leader Harry Reid (D-Nev.) disagreed, saying, "I don't think there's a chance in the world they're going to take up this bill."

House Speaker John Boehner (R-Ohio) noted the new stopgap that his chamber approved and said that measure also would let the House "continue to work to get a long-term, fully funded highway bill in place." He added, "Obviously the Senate feels otherwise. They've got a process under way and we'll see what happens."

Senate Environment and Public Works Committee Chairman James Inhofe (R-Okla.) told reporters that having a six-year bill, though not fully paid for, is necessary to let states start major new projects, which can take as long as 10 years to finish.

He also says a short-term measure wouldn't include policy changes to speed up projects' environmental reviews, something he strongly supports.

Moreover, Inhofe says the bill has provisions aimed at prodding lawmakers to come up with funding for its final three years.

He says it has a mechanism to bar further expenditures at the end of the measure's third year if funding years four through sixth isn't in place at that point.

Inhofe says, "So that's putting the pressure on to make sure that [the additional funding] is going to be done and I can assure you it will be done."

Source: <http://enr.construction.com>

California Sub-Bid Request Ads

O.C. Jones & Sons, Inc.

1520 Fourth Street • Berkeley, CA 94710 • Phone: 510-526-3424 • FAX: 510-526-0990
 Contact: Greg Souder • An Equal Opportunity Employer

REQUEST FOR DBE SUBCONTRACTORS AND SUPPLIERS FOR:

Healdsburg Intermodal Facility Phase 1
Sonoma County Department of Transportation
Federal Project No. CA-03-0577H
County Project No. WO 7018

REVISED BID DATE: July 29, 2015 @ 2:30 PM

We are soliciting quotes for (including but not limited to): Trucking, SWPPP, Traffic Control System, Temp. Fence, Clearing & Grubbing, Tree Removal, Tree Protection, Select Fill, Remove and Salvage Water Meter, Domestic Water Service, Underground, Erosion Control, Rock Slope Protection, Minor Concrete, Dry Stack Retaining Wall, Cathodic Protection, Field Inlet Detail System, Storm Drain, Fire Hydrant, Fencing, Electrical, Striping & Marking, Roadway Signs, Landscaping & Irrigation, Galvanized Steel Railing, Bollards, Site Furnishings and Construction Materials

100% Performance & Payment Bonds may be required. Worker's Compensation Waiver of Subrogation required. Please call OCJ for assistance with bonding, insurance, necessary equipment, material and/or supplies. OCJ is willing to breakout any portion of work to encourage DBE participation. Plans & Specs are available for viewing at our office.

O.C. Jones & Sons, Inc.

1520 Fourth Street • Berkeley, CA 94710 • Phone: 510-526-3424 • FAX: 510-526-0990
 Contact: Greg Souder • An Equal Opportunity Employer

REQUEST FOR DBE SUBCONTRACTORS AND SUPPLIERS FOR:

Point Pinole Regional Shoreline: Breuner Marsh Restoration and
Public Access Improvement Project –
Phase 2: Public Access Facilities
East Bay Regional Park District
Contract No.: 08-15-496

BID DATE: July 28, 2015 @ 2:00 PM

We are soliciting quotes for (including but not limited to): Trucking, Survey & Stakeout, Fencing, One-Rail Wood Fence, Temporary Signs, Security, SWPPP, Species Protection, Clearing & Grubbing, Landscaping Soil, Bioswales, Import Engineered Fill, Rolled Erosion Control Fabric, Hydroseeding, Geosynthetic Blanket, Minor Concrete, Striping & Marking, Install Precast Concrete Vault Restroom (CXT), Bollards, Domestic Water Line, Concrete Bridge Foundation, Prefabricated Bridge, Stabilized Aggregate Paving and Construction Materials

100% Performance & Payment Bonds may be required. Worker's Compensation Waiver of Subrogation required. Please call OCJ for assistance with bonding, insurance, necessary equipment, material and/or supplies. OCJ is willing to breakout any portion of work to encourage DBE Participation. Plans & Specs are available for viewing at our office.

O.C. Jones & Sons, Inc.

1520 Fourth Street • Berkeley, CA 94710 • Phone: 510-526-3424 • FAX: 510-526-0990
 Contact: Donat Galicz • An Equal Opportunity Employer

REQUEST FOR DBE SUBCONTRACTORS AND SUPPLIERS FOR:

Village Parkway (North) Extension Project
City of West Sacramento

BID DATE: August 4, 2015 @ 2:00 PM

We are soliciting quotes for (including but not limited to): Trucking, Construction Area Signs, Traffic Control System, Type II Barricade, Portable Delineator, SWPPP, Noise Monitoring, Abandon Sewer, Adjust Utilities, Clearing & Grubbing, Imported Borrow, Landscaping & Irrigation, Hydroseed, Slurry Seal, AC Dike, Storm Drain Inlet, Storm Drain Manhole, Minor Concrete, Sewer Manhole, Roadside Signs, Concrete Pipe, Detectable Warning Surface, Misc. Iron & Steel, Fire Hydrant, Water Main, Sewer Main, Bus Shelter, Striping & Marking, Lighting and Construction Materials.

100% Performance & Payment Bonds may be required. Worker's Compensation Waiver of Subrogation required. Please call OCJ for assistance with bonding, insurance, necessary equipment, material and/or supplies. OCJ is willing to breakout any portion of work to encourage DBE participation. Plans & Specs are available for viewing at our office.

7 Tedious Office Tasks You Can and Should Automate

Continued from page 7

3. Managing Marketing Communications

Those who successfully use marketing automation report that it's like having another employee or two in your business. Marketing automation software like Infusionsoft and Hubspot gives you a way to automate large chunks of your online marketing, by establishing a series of steps for generating leads on your website, and then designating follow-up activities. For instance, you can send a series of follow-up emails to people who have visited your site and filled out a lead form for one of your free downloads.

4. Filling Out Online Forms

This is a personal productivity enhancer. Inputting your name, company, address, and contact information time after time in online forms can be tiresome. A software program like Roboform stores your data so you don't have to manually enter it each time you come across one of those pesky online forms. Or simply use the similar functionality built into browsers such as the Chrome.

5. Backing Up Data

Despite our good intentions, too many of us forget or put off this important activity until it's too late. And it's not just us -- what about our employees?

Today there are so many inexpensive tools on the market that automatically back up data at scheduled intervals (example: Carbonite), that there's no excuse for data loss. Or if your company's data is mainly in the form of documents, pictures and similar files, use one of the central cloud storage platforms, such as Microsoft OneDrive, Google Drive, or Apple iCloud, to store everything in the cloud.

6. Scheduling Meetings

When scheduling meetings with many people, finding a time good for everyone's schedules can be a daunting task. Instead of going back and forth in a long email chain, set up a scheduling app like ScheduleOnce to simplify the process.

ScheduleOnce allows users to connect their existing calendars from sources like Google or Outlook. So when you need to schedule a meeting or appointment, you can invite others to view available dates and choose an open time that works for them.

7. Managing Your Inbox

Email can be one of the most time consuming tasks on an office worker's daily to-do list. When it comes to sorting emails, you can set up labeled folders for different types of emails, like newsletters and communications with clients. You can even enable Smart Labels within Gmail, so that the platform will automatically sort some of your emails, like promotions and social notifications, into separate folders.

When it comes to responding to emails, there are likely some responses that are going to be the same or at least similar. Set up canned responses in Gmail or email templates in Outlook instead of re-typing those messages over and over again.

Source: www.sba.gov